



Province of the
EASTERN CAPE
COOPERATIVE GOVERNANCE
& TRADITIONAL AFFAIRS

EC House of Traditional Leaders

Phalo House · Phalo Avenue · Private Bag X0035 · Bhebe · 5805

Eastern Cape · REPUBLIC OF SOUTH AFRICA

Tel: +27 (0)40 940 7604/01 · Fax: 040 609 6167 · website: www.ecprov.gov.za/cta/ Enq: V. Mgujulwa

QUOTATION REQUEST FORM

DATE: 17 September 2021
SECTION: House of Traditional Leaders
CONTACT PERSON: Viwe Mgujulwa
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SPECIFICATION FOR A MARQUEE TENT TO BE INSTALLED AT NTABA KA NDODA AT KEISKAMAHOEK FOR CLEANSING CEREMONY AND MEMORIAL LECTURE ON 23 SEPTEMBER 2021.

N.B. MARQUEE TENT TO BE INSTALLED ON 22 SEPTEMBER 2021 AT 09H00 SHARP AT THE AFOREMENTIONED LOCATION. SERVICE PROVIDER TO PROVIDE ITS SECURITY PERSONNEL TO GUARD THE TENT AS IT WILL BE UTILISED ON 23 SEPTEMBER 2021.

THE SERVICE PROVIDER WILL BE REQUESTED TO PRODUCE A STRUCTURAL CERTIFICATE UPON INSTALLATION OF THE FRAME TENT ON 22 SEPTEMBER 2021

ITEMS

- **Marquee Tent: Size 18 x 35m (300 seater capacity)**
- **Lantel (Podlum) x1**
- **PA System audible to 150 people**
- **Roving microphones x 3**
- **Stage that accommodates 10 people (seated)**
- **Generator x1**
- **Fire Extinguisher x 4 (Ensure that they have not expired)**
- **Exit signs x 4 (laminated paper size A3)**

Requesting Official

X. Dlova

Approved by:

V. Mgujulwa



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Tel: +27 (0)40 940 7604/01 · Fax: 040 809 5167 · website: www.ecprov.gov.za/cta/ Enq: V. Mgujulwa

SPECIFICATION FOR WHITE VIP FLUSHABLE TOILET TO BE UTILISED AT NTABA KANDODA AT KEISKAMAHOEK FOR CLEANSING CEREMONY AND MEMORIAL LECTURE ON 23 SEPTEMBER 2021.

TOILETS TO BE MADE AVAILABLE AT VENUE OF EVENT AT 07H00 A.M.

ITEMS	PICTURE OF REQUESTED ITEM
<ul style="list-style-type: none">• White VIP Flushable Toilet x 4• White Disability Flushable Toilet x 1• 2 ply Toilet Paper x 24 rolls• Toilet brush and toilet cleaner for each toilet• Service provider to remain on site to ensure that toilets are cleaned at all times for hygiene purposes	

Requesting Official



X. Dlova

Approved by:



V. Mgujulwa



**SPECIFICATION OF CATERING FOR 100 PEOPLE WHO WILL BE ATTENDING
CLEANSING CEREMONY ON THE 23 SEPTEMBER 2021**

MENU

BREAKFAST 100 PEOPLE (IN TRANSPARENT TAKEAWAYS PACKS)

- Muffins
- Scones
- Sandwich
- Juice
- Roaster cook
- Butter/Jam
- Coffee/Tea /Sugar
- 100 Still Water
- 100 Empty takeaways packs
- 100 Plastic forks and knives
- Serviettes

LUNCH – 100 PEOPLE (IN TRANSPARENT TAKEAWAYS PACKS)

- Rice
- Samp
- 3 veggies
- 2 Salads
- Red meat
- Chicken
- Fizzy drinks and 100% Juice



X DLOVA

20/09/2021

DATE



MQUJULWA

20/09/2021

DATE