



Province of the
EASTERN CAPE
COOPERATIVE GOVERNANCE
& TRADITIONAL AFFAIRS

EC House of Traditional Leaders


Phalo House · Phalo Avenue · Private Bag X0035 · Bhisho · 5605

Eastern Cape · REPUBLIC OF SOUTH AFRICA

Tel: +27 (0)40 940 7504/01 · Fax: 040 609 5167 · website: www.ecprov.gov.za/lqta/ Enq: V. Mgujulwa

SPECIFICATION FOR WHITE VIP FLUSHABLE TOILET TO BE UTILISED AT NTABA KA NDODA AT KEISKAMAHOEK FOR CLEANSING CEREMONY AND MEMORIAL LECTURE ON 23 SEPTEMBER 2021.

TOILETS TO BE MADE AVAILABLE AT VENUE OF EVENT AT 07H00 A.M.

ITEMS	PICTURE OF REQUESTED ITEM
<ul style="list-style-type: none">• White VIP Flushable Toilet x 2• White Disability Flushable Toilet x 1• 2 ply Toilet Paper x 24 rolls• Toilet brush and toilet cleaner for each toilet• Service provider to remain on site to ensure that toilets are cleaned at all times for hygiene purposes	

Requesting Official



X. Dlova

Approved by:



V. Mgujulwa



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QUOTATION REQUEST FORM

DATE: 17 September 2021
SECTION: House of Traditional Leaders
CONTACT PERSON: Viwe Mgujulwa
CONTACT NUMBERS: 071 609 0411
FAX:
EMAIL ADDRESS: viwe.mgujulwa@eccogta.gov.za

SPECIFICATION FOR DECORATION OF A FRAME TENT AT NTABA KA NDODA AT KEISKAMAHOEK FOR CLEANSING CEREMONY AND MEMORIAL LECTURE ON 23 SEPTEMBER 2021.

NB. THE DECORATION MUST BE DONE ON 22 SEPTEMBER 2021 AT 12H00. SERVICE PROVIDER TO PROVIDE ITS SECURITY PERSONNEL TO GUARD THE TENT AS IT WILL BE UTILISED ON 23 SEPTEMBER 2021.

ITEMS

- Draping deco for the front part of the tent only
- Decoration for the stage
- Chairs x150 with white chair covers
- Trestle table x4 with white table cloth
- D Braun Hand Disinfectant Sanitizer (500ml) x 6

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SPECIFICATION FOR A FRAME TENT TO BE INSTALLED AT NTABA KA NDODA AT KEISKAMAHOEK FOR CLEANSING CEREMONY AND MEMORIAL LECTURE ON 23 SEPTEMBER 2021.

N.B. FRAME TENT TO BE INSTALLED ON 22 SEPTEMBER 2021 AT 09H00 SHARP AT THE AFOREMENTIONED LOCATION. SERVICE PROVIDER TO PROVIDE ITS SECURITY PERSONNEL TO GUARD THE TENT AS IT WILL BE UTILISED ON 23 SEPTEMBER 2021.

THE SERVICE PROVIDER WILL BE REQUESTED TO PRODUCE A STRUCTURAL CERTIFICATE UPON INSTALLATION OF THE FRAME TENT ON 22 SEPTEMBER 2021

ITEMS

- **White Frame Tent: Size 9m x 18m (300 seater capacity)**
- **Lantel (Podium) x1**
- **PA System audible to 150 people**
- **Roving microphones x 3**
- **Stage that accommodates 10 people (seated)**
- **Generator x1**
- **Fire Extinguisher x 4 (Ensure that they have not expired)**
- **Exit signs x 4 (laminated paper size A3)**

Requesting Official



X. Dlova

Approved by:



V. Mgujulwa

SERVING OUR COMMUNITIES BETTER



**SPECIFICATION OF CATERING FOR 150 PEOPLE WHO WILL BE ATTENDING
CLEANSING CEREMONY ON THE 23 SEPTEMBER 2021**

MENU

BREAKFAST 150 PEOPLE (IN TRANSPARENT TAKEAWAYS PACKS)

Muffins
Scones
Sandwich
Juice
Roaster cook
Butter/Jam
Coffee/Tea /Sugar
150 Still Water
150 Empty takeaways packs
150 Plastic forks and knives
Serviettes

LUNCH – 150 PEOPLE (IN TRANSPARENT TAKEAWAYS PACKS)

Rice
Samp
3 veggies
2 Salads
Red meat
Chicken
Fizzy drinks and 100% Juice



X DLOVA

17/09/2021

DATE



V M GUJULWA

17/09/2021

DATE