

# ERRATUM

DEPARTMENT/ INSITUION	BID NUMBER	PROJECT DESCRIPTION	CONTACT PERSON
<b>DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS</b>	<b>SCMU7-21/22-Q003</b>	<b>APPOINTMENT OF A SERVICE PROVIDER TO PACKAGE LOCAL MUNICIPAL PROJECTS FOR INVESTMEMTS</b>  <b><u>REASONS FOR ERRATUM</u></b>  <b>PAGE 8 OF THE TERMS OF REFERENCE WAS OMITTED.</b>	<b>SCM SPECIFIC ENQUIRIES</b>  <b>Mr. T.C Ncontso</b> <b>040 940 7022</b> <a href="mailto:thembani.ncontso@eccogta.gov.za">thembani.ncontso@eccogta.gov.za</a> <b>Ms B. Aplom</b> <b>040 940 7033</b> <a href="mailto:Busisiwe.aplom@eccogta.gov.za">Busisiwe.aplom@eccogta.gov.za</a>  <b>TECHNICAL/PROJECT SPECIFIC</b> <b>Mr. C. Goliath</b> <b>040 940 7253</b> <a href="mailto:Meek.danielle@eccogta.gov.za">Meek.danielle@eccogta.gov.za</a>

**APPOINTMENT OF A SERVICE PROVIDER TO PACKAGE LOCAL MUNICIPAL  
PROJECTS FOR INVESTMENT**

- v. Each project must have a brief narrative summary, challenges in the implementation of each project and costed activity plan that would be time bound.
- vi. 8 LED projects packaged (MS Word and Excel) specific to a suitable development finance agency /bank /institution
- vii. A project closeout report summarising all the projects identified and the current status, recommendations and a way forward on making this project more successful.
- viii. A capacitation report summarising all topics / areas, the process followed, systems used and its outcomes, specifying the challenges, shortcomings and opportunities as well as the way forward. A certificate of competence to all officials in the areas covered. A survey of all participants must be done to determine areas of improvement.

**16. SUPPORT, MONITORING AND REPORTING**

The successful bidder will report to the Project Coordinator (Director: Local Economic Development) who is the designated contact officer of the Department of Cooperative Governance & Traditional Affairs responsible for the management of the contract.

**17. EVALUATION AND SELECTION CRITERIA**

CoGTA has set minimum standards (Gates) that a bidder needs to meet in order to be evaluated and selected as a successful bidder. The minimum standards consist of the following:

<b>Administrative Requirements (Gate 0)</b>	<b>Technical Evaluation Criteria (Gate 1)</b>	<b>Price and B-BBEE Evaluation (Gate 2)</b>
Bidders must submit all documents as outlined in paragraph 17.1 (Table 1) below. Only bidders that comply with ALL these criteria will proceed to Gate 1.	Bidder(s) are required to achieve a minimum of 70 points out of 100 points to proceed to Gate 2 (Price and BEE).	Bidder(s) will be evaluated out of 100 points and Gate 2 will only apply to bidder(s) who have met and exceeded the threshold of 70 points.

**17.1. Gate 0: Administrative Requirements**

Without limiting the generality of CoGTA's other critical requirements for this Bid, bidder(s) must submit the documents listed in **Table 1** below. All documents must be completed and signed by the duly authorised representative of the prospective bidder(s). During this phase Bidders' responses will be evaluated based on compliance with the listed administrative and mandatory bid requirements. The bidder(s) proposal will be disqualified for non-submission of any of the documents.