



**CIRCULAR 14 OF 2020/21**  
**POSTED ON: 2021-02-28 AND 2021-03-01 & 04**  
**CLOSING DATE: 19 MARCH 2021**

**DEPARTMENT OF COOPERATIVE GOVERNANCE  
AND TRADITIONAL AFFAIRS**  
**ERRATUM**

**N.B.** Persons who applied for the positions below which were advertised in vacancy Circular 12 of 2020.21 with a closing date: **05/02/2021** must please note the following changes and need not re-apply

**11x COMMUNITY DEVELOPMENT WORKERS: MUNICIPAL PUBLIC PARTICIPATION**

REF NO. COGTA:( 29/01/2021)

**CENTRES:** MATATIELE WARD 12, WALTER SISULU WARD 9, NYANDENI WARD 8, NYANDENI WARD 26, MHLONTLO WARD 3, KSD WARD 30, EMALAHLENI WARD 4, ENGCOBO WARD 3, MBHASHE WARD 03, MBHASHE WARD 12, NGQUSHWA WARD 11.

**MINIMUM REQUIREMENTS:** An undergraduate qualification (NQF Level 4). Drivers licence is not compulsory.

# PROVINCE OF THE EASTERN CAPE

VACANCY CIRCULAR 14 of 2020.21

CLOSING DATE: 19 MARCH 2021

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## NOTE TO ALL APPLICANTS

Applications must be submitted on the **new Z83 Form** obtainable from any Public Service Department or internet at <http://www.info.gov.za/documents/forms/employ.pdf.z83> which must be signed (**an unsigned Z83 form will disqualify an application**) and must be accompanied by a comprehensive CV indicating three reference person's Name, Contact Numbers and a relationship with reference as checks will be done on nominated candidate(s), attach copies (certified within the past three months) of Qualification(s), Matric certificate, proof of Professional Registration & Driver's license (where applicable), ID Document, Non-RSA Citizens to attach Permanent Resident Permits, Foreign Qualifications must be accompanied by South African Qualification Authority (SAQA) Evaluation Certificate. **Note:** Failure to submit these copies will result in the application not being considered. Please do not send any original certificates, diplomas or testimonials. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which will include security clearance, security vetting, qualification verification and criminal checking. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted by the recruiting department within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest.

**ADDITIONAL NOTE:** All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the recruiting department. Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency assessments tools. The filling of these posts will be in line with the Annual Recruitment Plan 2020/21. The recruiting department has a right not to fill these posts. The People with disabilities are encouraged to apply for these posts.

**Closing Date: 19 MARCH 2021 @15H30**

**APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE CONSIDERED.**

