



Enquiries: T. Ncontso

Tel: 040 609 5433 / 5716 / 5905

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

This is an invite from CoGTA to bid or submit a written quotation supported by the necessary bidding/proposal documents for the supply of the goods/services as detailed in the specification.

The necessary bidding/proposal documents that includes the specification must be collected from the **Demand Management Office at the 3RD Floor room No. 3184**. The response to the invite or quotations must be submitted on the letterhead of your business and deposited in the departmental tender box situated in the main entrance of the department in a form of **one (1)** sealed envelope specifying the name of the bidder and the bid description no later than **28 August 2019**.

SUPPLY AND DELIVERY OF TENT HIRE FOR THE WOMENS PARLIAMENT ON THE 04 – 05 SEPTEMBER 2019

The specification consists of the following:

- Please see the detail specification

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT where necessary.
- The bidder must be registered in CSD and Logis.
- A certified copy of B-BBEE must be attached in order to earn relevant preference points.

NB: No quotations will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer. The document must be address to:

The Director: Supply Chain Management
Department of Cooperate Governance & Traditional Affairs
Tyamzashe Building
Bhisho
5605

Yours faithfully

SIGNATURE

DATE 26/08/2019



FROM: Xolelwa Dlova
TEL NO: 040 609 1000 /1171
FAX NO: 040 609 1293\0866425072
Email: xolelwa.dlova@eccogta.gov.za

**REQUEST QUOTATION OF TENT FOR 300 VIP TO ATTEND ^{WOMENS PARLIAMENT} ~~OPENING OF THE~~
~~HOUSE~~ ON THE 04 - 05 SEPTEMBER 2019.**

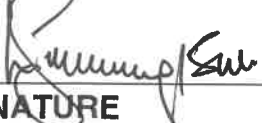
- Marquee Tent :Size 480x 46.4
- Round tables x 30
- Chairs x 360 (300 for tent, 60 chairs will be added in the chamber and 60 chair covers)
- Tresses table x 4 (for serving points)
- 300 crockery, cutlery & normal drinking glasses
- 300 under plates
- 300 Napkins

N.B.

- The tent must be **CLEAN** as it will be utilised for catering purposes
- To be erected on 03 September 2019 @10:00 at the ECHOTL in Bisho.
- Service provider will be responsible for the safety of the Tent
- Structural engineering Certificate to be issued within 2 hours before the event starts
- Service to be on site at all times on the day of the event


 SIGNATURE

23.08.2019
 DATE


 SIGNATURE

23/08/2019
 DATE